

ACDSee 12 tutorials: Browsing photos by date or event

The Calendar pane

There are a number of ways that you can browse your photos in ACDSee 12. In this tutorial, we explore how you can browse through your photos by date or event.

Browsing by date

Browsing by event

Collapsing and expanding events

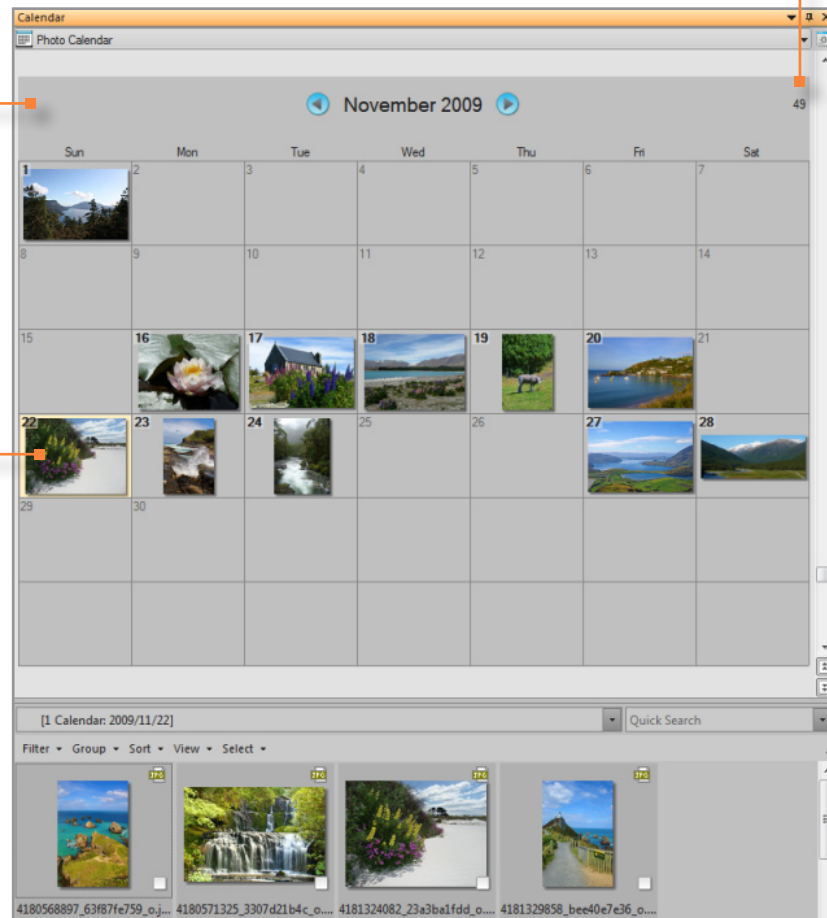
Personalizing events

Key concepts

Click **View | Calendar** to display the Calendar pane.

Click on a thumbnail and all the pictures for that date display in the File List.

Total number of photos in this month.



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The Calendar pane

In the Calendar pane you can browse photos by year, month, or day.

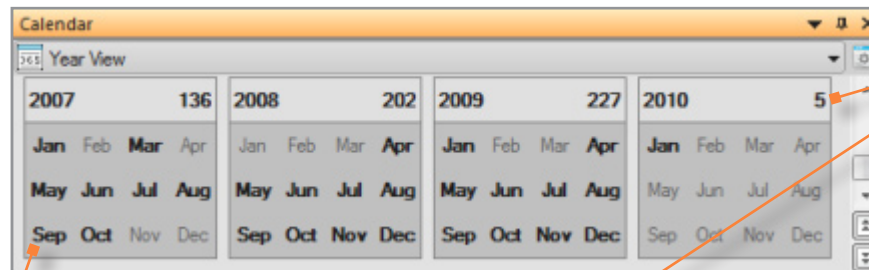
1 Browsing by date

2 Browsing by event

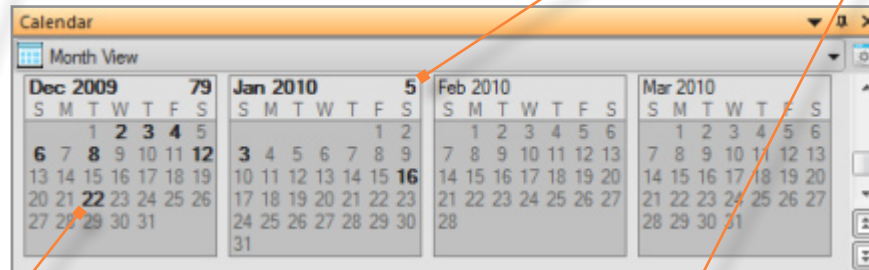
3 Collapsing and expanding events

4 Personalizing events

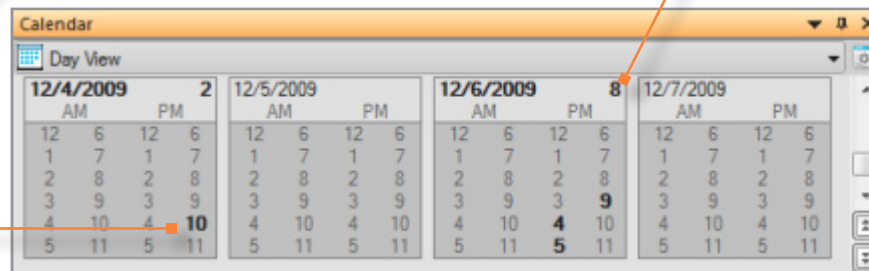
5 Key concepts



The number of photos displays in the header of the year, month, or day.



The months, days, and hours that photos are available are bolded.



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In ACDSee 12 you can also browse your photos by event.

Browsing by date

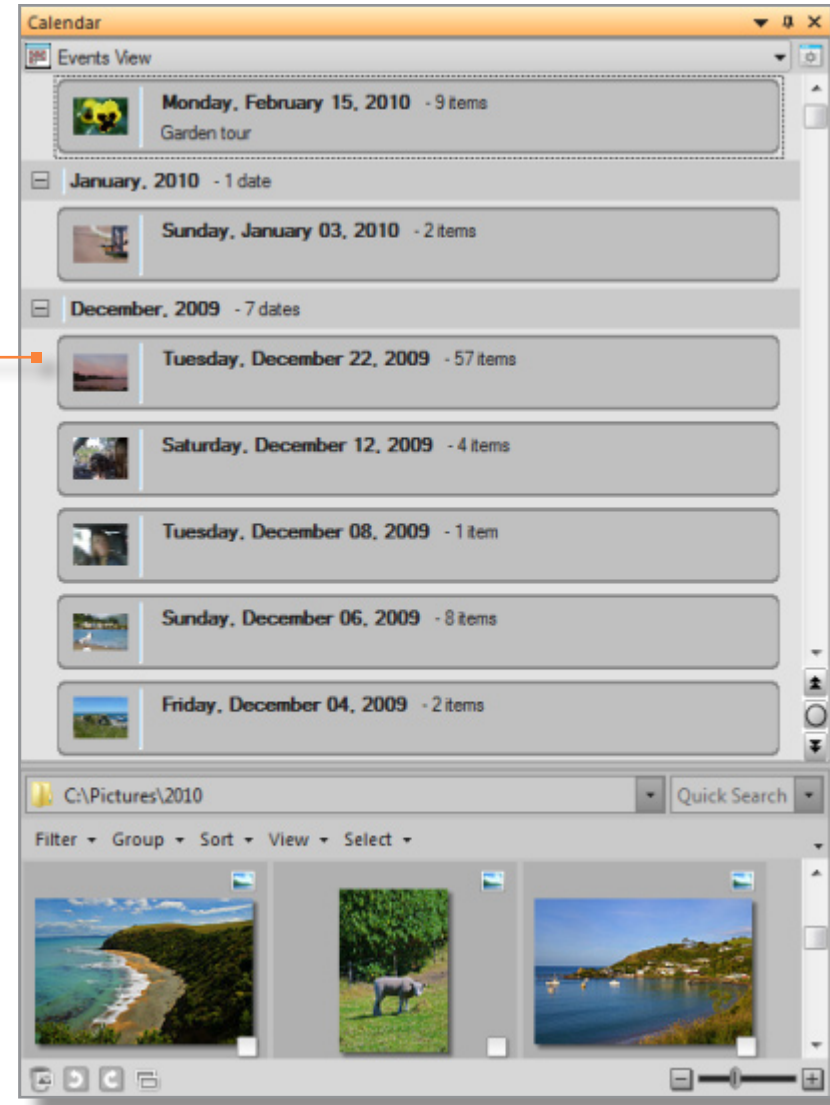
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The Events View displays only those dates for which photos are available. Events are listed under the month in which they occur.



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2 Browsing by date

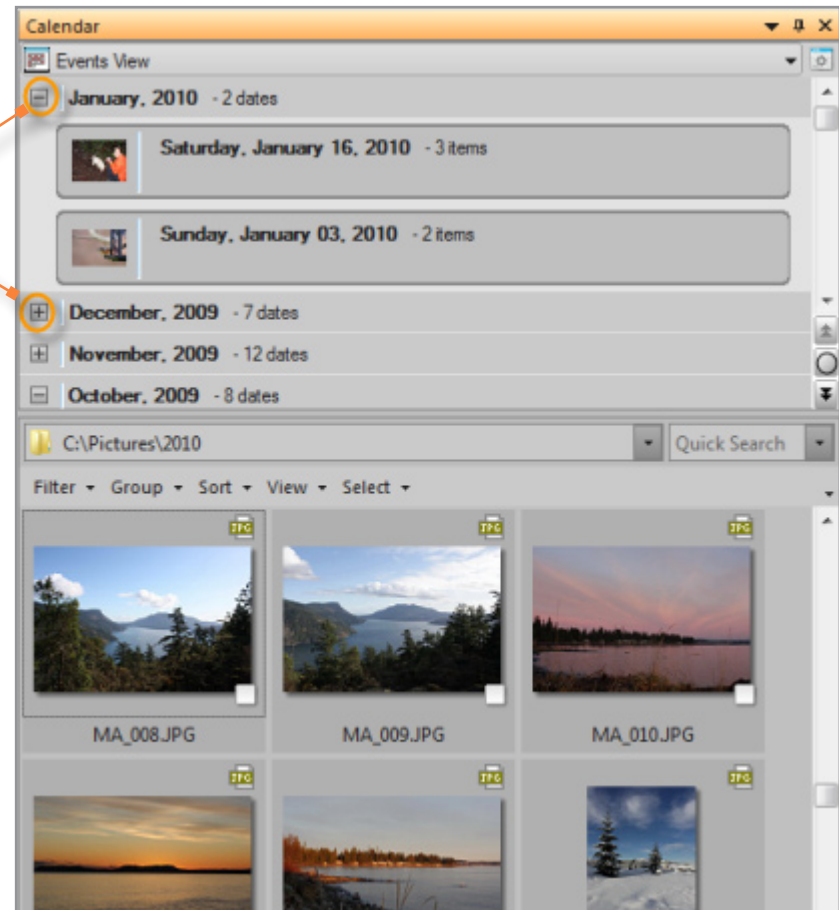
3 Browsing by event

4 Collapsing and expanding events

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6 Key concepts

Click the +/- signs next to the month to hide or show the event dates in that month.



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1 The Calendar pane

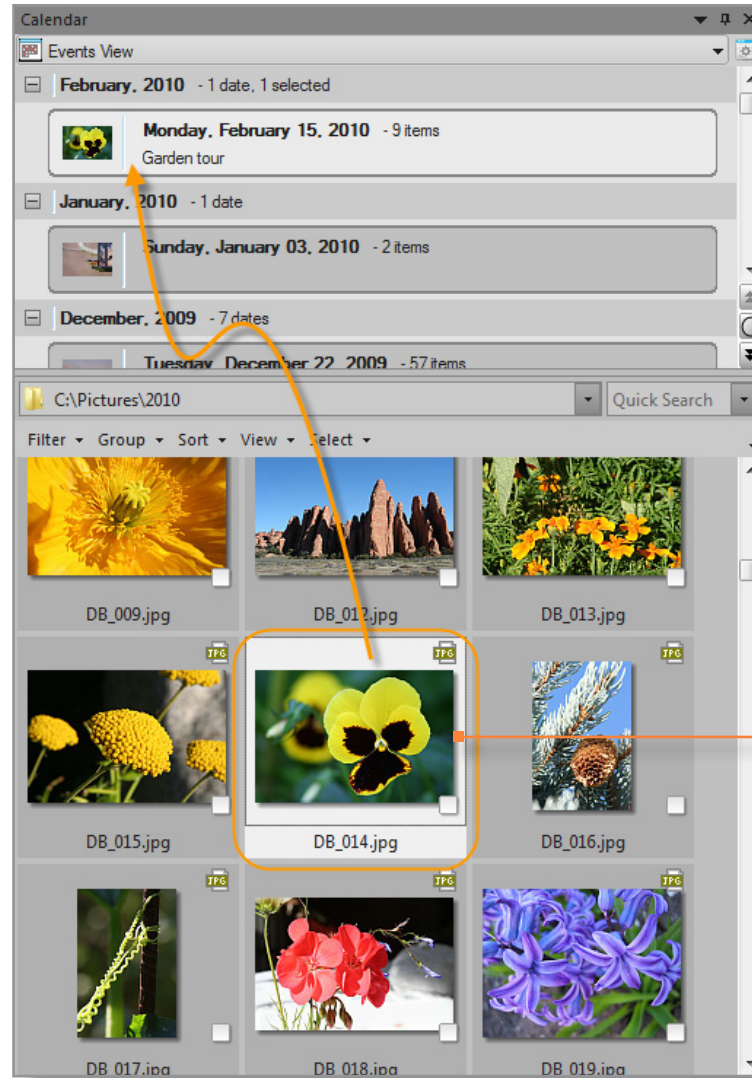
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You can drag a photo from the File List onto the event header to help you remember the event, and you can add an event description as well.

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6 Key concepts

Check to see if you learned these key concepts:

- » You can browse your photos by year, month, day, or event.
- » The number of photos displays in the year, month, day, or event header.
- » In the year, month, and day views you can identify the month, day, and hour that photos are available because they are bolded.
- » In the event view only those days on which photos are available are displayed.
- » You can personalize the event view by selecting a photo to help you remember the event and by adding an event description.